

# LUIGI Project meeting

## Agenda Partner Meeting & Steering Group meeting

**Date:** 2<sup>nd</sup> December 2020 - **Time:** 09 h – 13 h - **Venue:** Online (JUST FOR PPs)

### General information:

- Project partner meeting as an update on all work packages.
- In order to enable the partnership to understand and ask for clarification, each WPT leader to present all deliverables (completed, in progress, forecasted) with schematic description of state-of-play to explain: 1) work process/timing, 2) input from each other WPT or PPs, 3) results, 4) next steps.

Time	Topic	Speakers
09:00-09:10	Greetings and introduction from LP and Hosting Partner	Metropolitan City of Milan Agricultural Institute of Slovenia
09:10-09:30	WPT1	EURAC
09:30-09:50	WPT2	Lombardy Foundation for the Environment
09:50-10:30	WPT3	Weihestephan-Triesdorf University of Applied Sciences
10:30-10:50	WPT4	Agricultural Institute of Slovenia
<b>Break</b>		
11:10-11:30	WPT5	ALPARC
11:30-11:50	WP Communication	Salzburg Institute for Regional Planning and Housing
11:50 – 12:15	WP Management & Reporting	Metropolitan City of Milan With support by ALOT srl
12:15-13:00	<b>Steering Group Meeting</b> - All partner legal representatives (or delegated persons)  To constitute a valid SG, each PP must attend in video/audio and each member of the SG, if not AF legal representative or not already delegated for the entire project lifetime, must send to the LP an original copy of the Mandate signed and stamped by the L.Rep and the delegate, dated not later than 2/12/2020; at least a scan copy by email in advance and then the original.	

